

TV Licensing

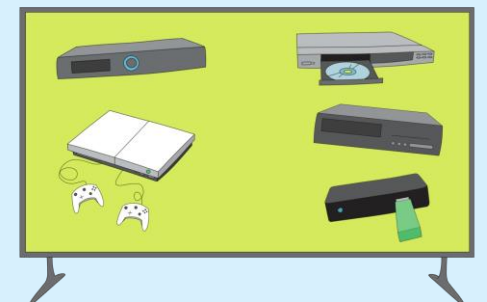
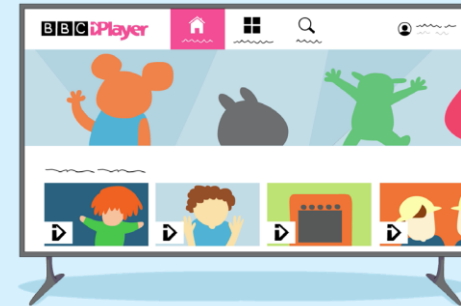
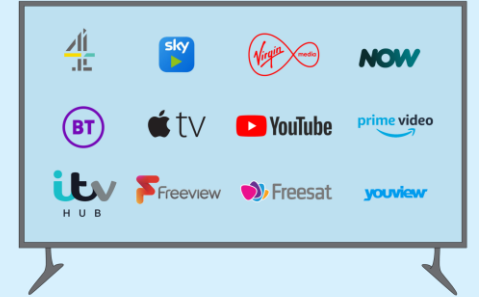
Accommodation for Residential Care
Licence Training

Dan Cooper
BBC TV Licensing



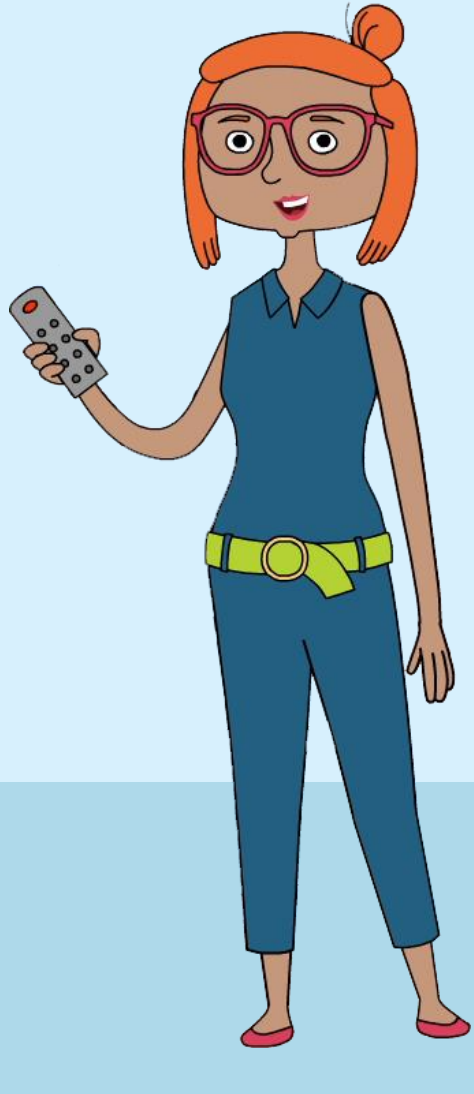
What we're going to cover...

- Eligibility
- Preserved Rights
- New applications
- Renewals
- Payments



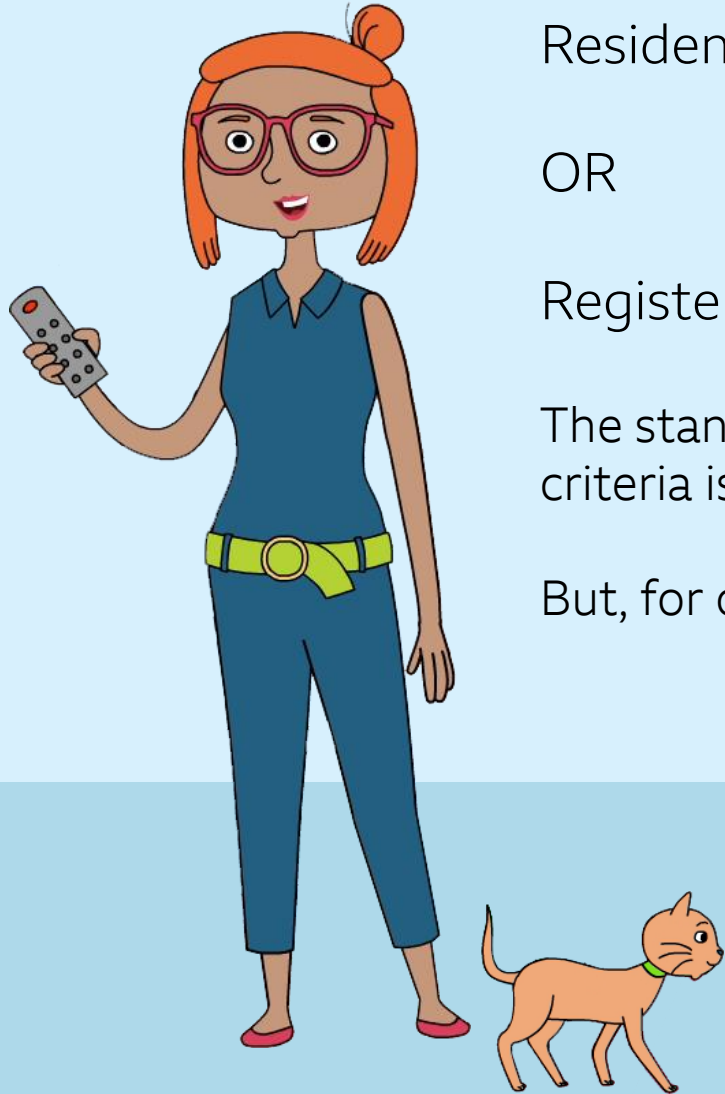
Eligibility

Eligibility - Schemes



- This will depend on the type of care offered:
 - Care/nursing home – the scheme needs to be registered with the CQC or Care Inspectorate in Scotland.
 - Sheltered accommodation/supported living, then the authority or company in charge needs to be a not for profit organisation like a charity.
 - Almshouses.
- **A majority of residents** living in occupied properties must meet the eligibility criteria.
- Almshouse properties must be built on an area designated for charitable use prior to 1949.

Eligibility - Residents



Residents need to be aged 60 and working less than 15 hours per week.

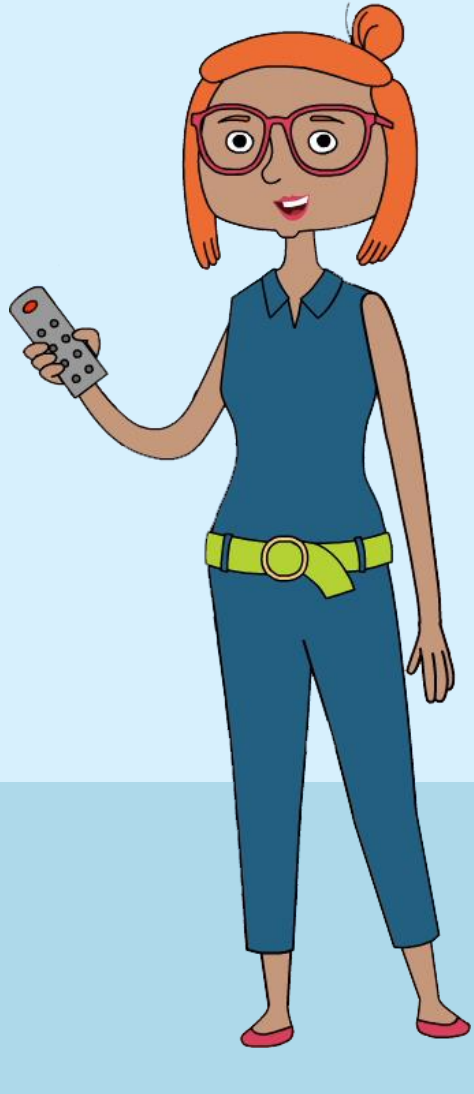
OR

Registered disabled

The standard cost for anyone is eligible to live in a scheme which also meets the criteria is £7.50 a year.

But, for over 75s – it is free. It doesn't matter if they receive pension credit or not.

Eligibility – Occupancy Qualification



In addition to the previous slides on eligibility, Almshouses have an extra step – occupancy.

It's slightly different for Almshouses:

- 50% +1* of the residents living in a scheme need to be eligible
- This based on the number of residents present not properties
- Empty properties are discounted in the calculation

This does depend on the scheme's size – for smaller schemes, of fewer than 10 properties, it is 50% and we drop the +1 requirement.

*Note: 50% +1 means half of the habited properties +1 resident. E.g. if you have 10 occupied Almshouses, 50% = 5, then +1 resident makes 6. The remaining 4 can be ineligible, [but they would not be covered by the licence and would pay the full fee].

Preserved Rights

New Preserved Rights (NPR)

This is when a resident or scheme becomes ineligible. This could be for a number of different reasons:

- The hours a resident works increases
- An ineligible resident has moved in

When NPR is in force, any resident who lived at the property BEFORE the date this was applied will still continue to be entitled to the ARC Concession.

Any resident who moved in AFTER this date will not be entitled to the ARC concession even if they themselves would be eligible.



Over 75 Preserved Rights

This is when the scheme is no-longer entitled to the ARC concession, as it is ineligible, but there are residents who are O75 who lived at the property before the concession was lost.

They are still entitled to the O75 licence under preserved rights.

For those residents aged under 74 but become 75 in a scheme with preserved rights, they may be eligible for a free licence in the same way as in an eligible scheme.

If the concession was lost some time ago and we no longer have information on our records, we can request for the preserved rights to be reviewed by the BBC.

Depending on the information that remains on our records, we may also ask for site plans.

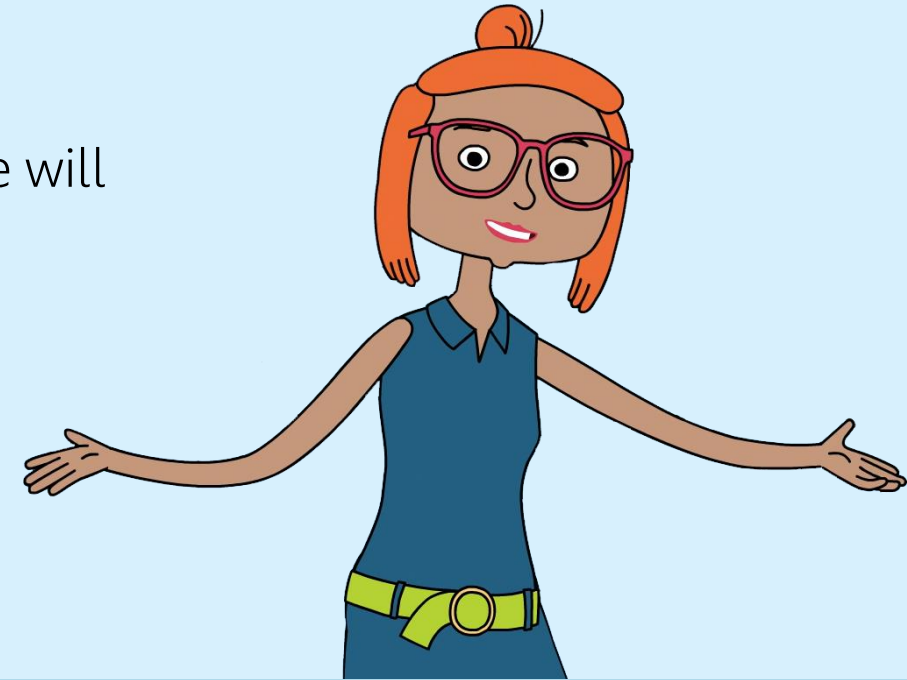
New Applications

New Applications

Applications can be made requesting an application form by phone or printing an application form from the website.

Once an application is received and eligibility determined, we will send a letter/email requesting the fees that need to be paid.

Once fees are received and processed, the concessionary licence will be issued. Residents will not receive individual licences.



Renewals

Renewals

- Renewal forms are sent the month before the licence is due to expire.
- Once we receive a form, if everything is in order it moves into the renewals work queue.
- If a renewal form is sent with no fee, we will request fees be paid. Once these are received it will move into the renewals work queue.
- If further information/fees are requested at any point, we will send a letter/email with the information required and the case will be 'pending' for four weeks to give time for a reply.
- If we don't receive a reply/fees within four weeks then we will send a letter/email giving another four weeks for this to be received or the concession will be cancelled.
- If nothing is received the concession will be cancelled and we will send a letter/email to confirm this. At this point, the residents will start to receive individual letters.

Payments

Payments

Payments can be made by BACS or cheque.

Cheque payments

- Made payable to TV Licensing
- You must add the Concessionary licence number/address to the back of the cheque

BACS payments

Payments to be made to:

- Account name – CBS Telebanking
- Sort Code – 60 80 09
- Account number – 30287561
- Concessionary licence number to be used as the reference



Any questions?

Contact details for the Concessions Team

- Tel: 0300 790 6011
- Email: enquiries@tvlicensing.co.uk